

## Safeguarding at our Setting

- If you have any concerns about a student at this setting, please share this information with us straight away.
- Issues such as appearance, hygiene, behaviour, can be shared with teaching or support staff.
- Do not worry about reporting small matters – we would rather you tell us than miss a worrying situation.
- **If you think that a student or an adult who cares for them has been or might be harmed; please talk to a member of our trained safeguarding team immediately (details below).**
- You can ask any member of staff to find them and speak to you about a confidential and urgent matter.

- If you are unhappy with the way we have dealt with something, please tell us.
- If you wish to report it to us formally, please use our complaints procedure or write directly to the Head Teacher or Chair of Governors.
- A concern, allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

### Our Head of School and Designated Safeguarding Lead is:

Name: **Mark Backhouse**  
Tel: 0114 2483048



### Our Executive Headteacher and Additional Designated Safeguarding Lead is:

Name: **Leyton McHale**  
Tel: 07940552467



### Our Learning Mentor and Additional Deputy Designated Safeguarding Lead is:

Name: **Shelly White**  
Tel: 0114 2483048



### Our Deputy Head of School and Additional Deputy Designated Safeguarding Lead is:

Name: **Jenni Shepherd**  
Tel: 0114 2483048



### Our Additional Deputy Designated Safeguarding Lead is:

Name: **Beckie Cottam**  
Tel: 0114 2483048



### Our DSAT Strategic Safeguarding Lead:

Name: **Nevine Towers**  
Tel: 01709 718640 Option 1



### Our DSAT Attendance & Safeguarding Lead is:

Name: **Alison Hallewell**  
Tel: 01709 718640 Option 3



### Our DSAT Safeguarding Trustee is:

Name: **Mark Wheeler**  
Tel: 01709 718640



## The Safeguarding Children Team in our setting:

<b>Executive Head/ Head of School:</b>	Responsible for implementing policies and procedures, allocating resources to the safeguarding team and addressing staff safeguarding concerns. Name: <b>Leyton McHale &amp; Mark Backhouse</b> Tel no: <b>0114 2480348</b>
<b>Designated Safeguarding Lead (DSL):</b>	Teaching or pastoral staff from senior leadership team, responsible for all safeguarding issues, advising and supporting staff, liaising with the local authority and other agencies. Name: <b>Leyton McHale &amp; Mark Backhouse</b> Tel no: <b>0114 2483048</b>
<b>Designated Safeguarding Deputy (DSD):</b>	A teacher, support or pastoral worker, in a post which requires assessment of children, deputises for the DSL. Not an administrative or finance worker. Name: <b>Shelly White, Jenni Shepherd &amp; Rebecca Cottom</b> Tel no: <b>0114 2483048</b>
<b>Child Sexual Exploitation (CSE) Lead:</b>	Support for pupils and staff to understand CSE and related topics and how to refer. Name: <b>Leyton McHale &amp; Mark Backhouse</b> Tel no: <b>0114 2483048</b>
<b>Special Educational Needs and Disabilities Coordinator (SENDCo):</b>	Support for staff and other agencies working with pupils with special education needs and disabilities and their parents and carers. Name: <b>Katie Hancock</b> Tel no: <b>0114 2483048</b>
<b>Children Looked After (CLA) Designated Teacher:</b>	Promotes the education of 'looked after' and previously 'looked after' children. Name: <b>Mark Backhouse</b> Tel no: <b>0114 2483048</b>
<b>Online-Safety Coordinator:</b>	Develops and maintains a safe online culture within a setting, must also be a DSL/D Name: <b>Mark Backhouse</b> Tel no: <b>0114 2483048</b>
<b>Safeguarding/ Child Protection Governor:</b>	Ensures there are appropriate policies and procedures in place, that they are being implemented and followed, and challenges deficiencies and weaknesses that are identified. Name: <b>Alison Hallowell</b> Tel no: <b>01709 718640 Option 3</b>
<b>Chair of Governors/ Management Committee:</b>	Leads on safe recruitment and allegations of abuse against Head Teacher/Principal/Senior Manager and other staff and liaises with Local Authority Name: <b>Alison Adair</b> Tel no: <b>01709 718640 Option 1</b>
<b>SENDCo Governor:</b>	Link between the SEND Coordinator (SENDCO) and the governing body/management committee Name: <b>Alison Adair</b> Tel no: <b>01709 718640 Option 1</b>
<b>Learning Mentor (or equivalent):</b>	Develops strategies and support to help pupils achieve their full potential. Name: <b>Shelly White</b> Tel no: <b>0114 2483048</b>
<b>Education Welfare Officer (or equivalent):</b>	Addresses difficulties preventing pupils from attending school. Name: <b>Alison Hallowell</b> Tel no: <b>01709 718640 Option 3</b>
<b>Counsellor:</b>	Provides mental health support and advice to pupils. Name: <b>Mark Backhouse</b> Tel no: <b>0114 2483048</b>
<b>Medical Practitioner:</b>	Supports pupils' medical needs, ill health absence, medicines and individual healthcare plans. Name: <b>Katie Hancock</b> Tel no: <b>0114 2483048</b>